









DCUSA Change Report		At what stage is this document in the process?
<h1>DCP 308</h1> <h2>Notice period to change Revenue Protection Agent</h2> <p>Date raised: 29 August 2017</p> <p>Status of Change: Standard</p>		01 – Change Proposal
		02 – Consultation
		03 – Change Report
		04 – Change Declaration
Purpose of Change Proposal: To require that a Party provides three months' notice in the event they wish to change their Revenue Protection Agent.		
	This document is issued in accordance with Clause 11.20 of the DCUSA, and details DCP 308 'Notice period to change Revenue Protection Agent'.	
	Parties are invited to consider the proposed amendment (Attachment 1) and submit their votes using the Voting form (Attachment 2) to dcusa@electralink.co.uk by 10 November 2017 .	
	The voting process for the proposed variation and the timetable of the progression of the Change Proposal (CP) through the DCUSA Change Control Process is set out in this document.	
	If you have any questions about this Change Report or the DCUSA Change Process, please contact the DCUSA by email to dcusa@electralink.co.uk or telephone 020 7432 3008.	
	Parties Impacted: Suppliers and DNOs	
	Impacted Clauses: Clause 32.3 of Section 2A – Distributor to Supplier/Generator Relationships	

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<p>The timetable for the progression of the CP is as follows:</p> <p>Change Proposal timetable</p> <table><tr><th>Activity</th><th>Date</th></tr><tr><td>Initial Assessment Report Approved by Panel</td><td>13 September 2017</td></tr><tr><td>Change Report Approved by Panel</td><td>18 October 2017</td></tr><tr><td>Change Report issued for Voting</td><td>20 October 2017</td></tr><tr><td>Party Voting Closes</td><td>10 November 2017</td></tr><tr><td>Change Declaration Issued to Parties</td><td>14 November 2017</td></tr><tr><td>Implementation</td><td>22 February 2018</td></tr></table>			Activity	Date	Initial Assessment Report Approved by Panel	13 September 2017	Change Report Approved by Panel	18 October 2017	Change Report issued for Voting	20 October 2017	Party Voting Closes	10 November 2017	Change Declaration Issued to Parties	14 November 2017	Implementation	22 February 2018	
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1 Executive Summary

What

- 1.1 The Distribution Connection and Use of System Agreement (DCUSA) is a multi-party contract between electricity Distributors and electricity Suppliers and large Generators. Parties to the DCUSA can raise Change Proposals (CPs) to amend the Agreement with the consent of other Parties and (where applicable) the Authority.

Why

- 1.2 This Change Proposal has been raised to introduce a notice period when a Party decides to change their Revenue Protection Agent to ensure they inform the incumbent of the change.
- 1.3 A Party can change their revenue protection agent with no notice period to the incumbent.

How

- 1.4 It is intended to introduce a notice period of three months so that a Party acting as a Revenue Protection Agent will have advance warning if that service provision is going to cease.
- 1.5 It is proposed that Clause 32.3 of the DCUSA be updated as follows:

32.3 Where the Company provides a Revenue Protection Service to the User under this Agreement, it shall do so in accordance with the obligations of the 'Supplier' under the Revenue Protection Code of Practice. Charges for the services so provided shall be calculated in accordance with those specified as applicable to such services in the Relevant Charging Statement and shall be paid for as Transactional Charges in accordance with Clause 22. The Company may cease providing the Revenue Protection Service to the User under this Agreement, provided that the Company gives the User at least three months' advance notice of the date on which the Company will cease providing the Revenue Protection Service. The User may terminate a Revenue Protection Service that is provided by the Company under this Agreement, provided that the User gives the Company at least three months' advance notice of the date on which the User is to cease taking the Revenue Protection Service from the Company.

2 Governance

Justification Part 2 Matter

- 2.1 DCP 308 has been classed as a Part 2 Matter therefore, Authority consent is not required.

Requested Next Steps

- 2.2 The Panel considered that the CP proposer carried out the level of analysis required to enable Parties to understand the impact of the proposed amendment and to vote on DCP 308.
- 2.3 The DCUSA Panel recommends that this CP:
- Be issued to Parties for Voting

3 Why Change?

- 3.1 DCP 054 'Revenue Protection/ Unrecorded Units into Settlements' introduced the Revenue Protection Code of Practice in November 2013. Under Section 2A Clause 32, Distributors and Suppliers are obliged to comply with Schedule 23 'Revenue Protection Code of Practice' or to procure an external Revenue Protection Agent to comply with their respective obligations as a Distributor or a Supplier.
- 3.2 DCP 269 'Revenue Protection Service Withdrawal Period' introduced a notice period of three months for a DNO in the event that they wished to withdraw the Revenue Protection service they provide under DCUSA.
- 3.3 This change will implement a reciprocal arrangement, so that a Party acting as a Revenue Protection Agent will receive three months' notice if that service provision is going to cease, which is sufficient time for the affected Party to review resources and ensure they are efficiently deployed, as opposed to requesting information from Parties who then inform them they have changed their service provider.

4 Solution

- 4.1 The DCP 308 Change Proposal was raised by Electricity North West to add a requirement for Parties to provide three months' notice in the event they wish to change their Revenue Protection Agent.

5 Relevant Objectives

Evaluation Against the DCUSA Objectives

- 5.1 For a DCUSA Change Proposal to be approved it must be demonstrated that it better meets the DCUSA Objectives. There are five General DCUSA Objectives and six Charging Objectives. The full list of objectives is documented in the CP form provided as Attachment 3.
- 5.2 The DCP 308 proposer considers that the following DCUSA Objective is better facilitated by DCP308:

General Objective four - The promotion of efficiency in the implementation and administration of the DCUSA

- 5.3 General Objective 4 is better facilitated as this change as it defines the notice period for a change of Revenue Protection Agent to ensure all impacted parties are kept informed promoting efficiency in the implementation and administration of the DCUSA.

6 Impacts & Other Considerations

Consumer Impacts

- 6.1 The Proposer did not identify any material impact on consumers from the implementation of this CP.

Environmental Impacts

- 6.2 In accordance with DCUSA Clause 11.14.6, the proposer assessed whether there would be a material impact on greenhouse gas emissions if DCP 308 were implemented. The proposer did not identify any material impact on greenhouse gas emissions from the implementation of this CP.

7 Implementation

- 7.1 Subject to Party approval, the DCP 308 change will be implemented in the next scheduled release after approval¹.
- 7.2 DCP 308 is classified as a Part 2 matter and therefore Authority determination is not required.

8 Legal Text

- 8.1 The proposed legal text acts as Attachment 1. In respect of Section A, Clause 32,3 the legal text will be updated as follows:

32. REVENUE PROTECTION

- 32.3 Where the Company provides a Revenue Protection Service to the User under this Agreement, it shall do so in accordance with the obligations of the 'Supplier' under the Revenue Protection Code of Practice. Charges for the services so provided shall be calculated in accordance with those specified as applicable to such services in the Relevant Charging Statement and shall be paid for as Transactional Charges in accordance with Clause 22. The Company may cease providing the Revenue Protection Service to the User under this Agreement, provided that the Company

¹ February 2018

gives the User at least three months' advance notice of the date on which the Company will cease providing the Revenue Protection Service. The User may terminate a Revenue Protection Service that is provided by the Company under this Agreement, provided that the User gives the Company at least three months' advance notice of the date on which the User is to cease taking the Revenue Protection Service from the Company.

9 Recommendations

Panel's Recommendation

- 9.1 The Panel approved this Change Report on **18 October 2017**. The Panel considered that a sufficient level of analysis had been carried out to enable Parties to understand the impact of the proposed amendment and to vote on DCP 308.
- 9.2 The DCUSA Panel recommends that this CP:
- Be issued to Parties for Voting and DCUSA Parties should consider whether they wish to submit views regarding this Change Proposal.

Attachments

- Attachment 1 – DCP 308 Proposed Legal Text
- Attachment 2 – DCP 308 Voting Form
- Attachment 3 – DCP 308 Change Proposal Form